

Dear Herndon Parents and Families,

Friday was a whirlwind of a day and I am still trying to wrap my head around it all. I am blessed to work at Herndon. Our teachers were rock stars Friday. They kept your children calm in the midst of chaos and worked to ensure that all of our students went home with the materials they will need to continue learning. The teachers stayed after school to hear more about the state of things in Caddo and to prepare to provide our families with distance learning opportunities. As I was with the eighth graders on their trip to Baton Rouge, it was heartwarming to hear Miss DePriest tell about how quickly, professionally, and with care and concern that our teachers responded to the news of the school closing. I hope to provide you all with current information regarding COVID-19 closures and the plan for the next few weeks. Here are the answers to common questions we have received the last couple of days.

**How will student continue learning?**

Students will be using Google Classroom to access assignments and activities provided by their teachers. For many of you, teachers have already been in contact with information and students are already logging in and viewing assignments. Teachers are attending classes this week to learn more about using Google Classroom and the resources that are available to them for distance learning. They will be setting up their classrooms and preparing on-line assignments. Many teachers have already posted some fun activities and assignments for students to get acquainted with the platform. An official time-line is still being outlined for lesson completion.

**What if I don't have a device for my student to use?**

Please complete the survey found here: <https://forms.gle/HdWJcqec2Hz2MwFu9>

Devices will be available for check-out on Monday, March 30 – Wednesday, April 1 from 10 AM – 1 PM. Devices will only be checked-out to families that complete the survey. Only one device per family. Devices will be allocated beginning with 8<sup>th</sup> graders in high school credit courses and down through kindergarten.

**What if my child doesn't know how to log-on to Google Classroom, ClassLink, Zearn, Great Minds, etc...**

Directions can be [found here](#).

**What if my student wasn't at school Friday and did not bring home their books and supplies?**

You can pick them up on Monday, March 30 – Wednesday, April 1 from 10 AM – 1 PM.

**Will we have to make-up the missed days?**

Current guidance from LDOE and BESE is that the minutes needed requirement has been waived.

**Will the LEAP 2025 Test still take place?**

As of this time, all state tests are scheduled as planned. A request for a waiver has been sent to the USDOE from the LDOE. State testing is part of the ESSA plan and can not be waived by the states without federal permission.

**What if I have questions for my child's teacher(s)?**

You can contact them via email address. All teachers will have daily virtual office hours when they will be available via email, Google Hangouts, or Google Classroom. A master calendar of times will be sent to parents, posted at [www.herndonmagnetschool.com](http://www.herndonmagnetschool.com), and posted on the Herndon Magnet School Facebook page.

**How will my child be graded?**

We are awaiting guidance from CPSB; however, students need to be take their Google Classroom assignments seriously and complete the work.

**What if we need breakfast and lunch?**

Updated information can be [found here](#). You do not have to come to Herndon to get meals. You can pick them up from the school location closest to your home.

**Where can I get up-to-date information?**

[www.caddoschools.org](http://www.caddoschools.org) for district level information

[www.herndonmagnetschool.com](http://www.herndonmagnetschool.com) for school level information

Herndon Magnet School Facebook page

Thank you for your continued support of Herndon Magnet School.

Sincerely,

Tom R. Thomas, Principal